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To: Members of Cabinet Member meeting - Economic Development and Regeneration

Wednesday, 30 October 2019

Dear Councillor,

Please attend a meeting of the **Cabinet Member meeting - Economic Development and Regeneration** to be held at **10.00 am** on **Thursday, 7 November 2019** in Committee Room 4 at County Hall, Matlock, DE4 3AG, the agenda for which is set out below.

Yours faithfully,

A handwritten signature in cursive script that reads 'Janie Berry'.

JANIE BERRY
Director of Legal Services

A G E N D A

PART I - NON-EXEMPT ITEMS

1. To receive declarations of interest (if any)
2. To receive Petitions (if any) (Pages 1 - 2)
3. Minutes (Pages 3 - 8)

To confirm the non-exempt minutes of the meeting of the Cabinet Member – Economic Development and Regeneration held on 10 October 2019.

4. To consider the joint report of the Executive Director of Economy, Transport and Environment and the Director of Finance and ICT on Budget Monitoring 2019-20 - Period 5 (Pages 9 - 12)
5. To consider the report of the Executive Director of Economy, Transport and Environment on:-
 - 5 (a) Toyota City Partnership update (Pages 13 - 16)
 - 5 (b) Office for Low Emission Vehicles - On-Street Residential Chargepoint Scheme (Pages 17 - 20)

DERBYSHIRE COUNTY COUNCIL

**CABINET MEMBER MEETING – ECONOMIC DEVELOPMENT AND
REGENERATION**

7 NOVEMBER 2019

Report of the Director of Legal and Democratic Services

REPORT ON PETITIONS TO BE RECEIVED

1. Purpose of the Report To receive petitions forwarded to the County Council relating to matters contained within the portfolio of the Cabinet Member for Economic, Development and Regeneration.

2. Information and Analysis In compliance with the Council's Petition Scheme, the following petitions are presented for receipt, investigation and formal response by the Executive Director – Economy, Transport and Environment:-

<u>SUBJECT</u>	<u>SIGNATURES</u>	<u>LOCAL MEMBER</u>
Declare a Climate Emergency and Begin Enforcing Serious Pledges with Fixed Dates and Targets	277 (57 paper and 220 e-petition)	All county

3. Considerations (to be specified individually where appropriate)

In preparing this report the relevance of the following factors has been considered: financial, legal, prevention of crime and disorder, equality and diversity, human resources, environmental, health, social values, property and transport considerations.

4. Key Decision No

5. Call-in Is it required that call-in be waived in respect of the decisions proposed in the report? No

6. Background Papers

Petition held on file 124.0 in Democratic Services.

7. OFFICER'S RECOMMENDATION

- (1) that the petition listed above be received and noted; and
- (2) that the Executive Director – Economy, Transport and Environment be asked to investigate and consider the matters raised.

Janie Berry
Director of Legal and Democratic Services

PUBLIC

MINUTES of a meeting of the **CABINET MEMBER FOR ECONOMIC DEVELOPMENT AND REGENERATION** held on 10 October 2019 at County Hall, Matlock

PRESENT

Cabinet Member – Councillor T King

Also in attendance – Councillors G Hickton and R Mihaly

08/19 **MINUTES RESOLVED** (1) that the minutes of the meeting held on 8 August 2019 be confirmed as a correct record and signed by the Cabinet Member; and

(2) to receive the thanks of the Japanese Ambassador and Toyota Motor Manufacturing UK for the work being done with the Toyota City Partnership Development Board.

09/19 **WHALEY BRIDGE BUSINESS HARDSHIP FUND** Joe Battye presented the report which noted the further action taken in respect of support loan funding pursuant to the urgent decision taken by the Executive Director Commissioning Communities and Policy in accordance with the Council's Constitution on 7 August 2019 for the urgent establishment of a hardship fund, to support the local businesses of Whaley Bridge and New Mills affected by the financial consequences of evacuations as a result of recent events at Toddbrook Reservoir, Whaley Bridge.

On 1 August 2019, residents and businesses in the Whaley Bridge and New Mills area were evacuated following the partial collapse of the dam spillway at Toddbrook Reservoir. It was agreed that the County Council establish a hardship fund to assist small and micro enterprises coping with the immediate, short term loss of income and resulting impacts on cashflow.

A flexible fund of £100,000 was set up around two key elements of support: emergency relief to address cashflow and business rate rebate. It was recognised that additional elements of support might be required and an additional loan element was also instigated to provide slightly longer term relief over a three month period (August to the end of October). In all cases, it was expected that businesses would utilise existing insurance policies they have in place.

Around £80,000 of the hardship fund was nominally set aside to create a 'Business Emergency Support Fund' which, amongst other things, involved the creation of a fast track application process for immediate, emergency payments of £300 per business.

The nature, level and eligibility of support was subject to due diligence and appropriate, internal governance arrangements between the Economy and Regeneration Service and Corporate Finance.

Dedicated business support advisers were based in the Whaley Bridge multi-agency support hub to provide direct support and advice to businesses, supporting applications for emergency relief, assessing longer term financial impacts and considering other funding streams available to those businesses.

The application for immediate emergency financial relief was made available on the County Council's website and was administered through the Economy and Regeneration Service, with the support of colleagues from Corporate Finance. Publicity for the emergency fund was issued via the County Council, High Peak Borough Council and D2N2 (Derby, Derbyshire, Nottingham and Nottinghamshire) Growth Hub websites.

The emergency relief grant formally closed on Friday 13 September 2019. At that point, 158 local businesses had benefitted from the scheme and a total of £47,400 grant had been issued.

In addition to the Business Emergency Support Fund, the County Council also agreed to allocate a nominal £20,000 from the same designated reserve (hardship fund) to support non domestic rate rebate for those affected businesses. The process for assessing eligibility and amount of rebate was subject to detailed discussions and agreement with the High Peak Borough Council as the business rate billing authority. No request for business rate relief had been received.

It was also agreed to set up a discretionary local fund designed to provide flexible, unsecured, interest free loans of up to £1,500 for eligible businesses (including the £300 emergency payment) with up to 50 employees located within the exclusion zone. The purpose of the loan was to provide a bridging finance option for businesses with ongoing cash flow issues. The loan fund provision expires at the end of October 2019 and to date, only two businesses had taken up the offer – totalling £2,400 expenditure.

Loans were being managed in line with the County Council's Financial Regulations with invoices sent to recipient businesses within 30 days of loans being paid. Although considered low risk, credit checks were undertaken as part of the application process to minimise the likelihood of default.

The £100,000 cost of the hardship fund was being met from existing reserves and paid to applicants in accordance with the verified details provided through the application process. The emergency fund was now closed and a total of £47,400 grant had been awarded.

Government had also provided £100,000 'match funding' via a Section 31 grant (capital) to support the disaster recovery process at Whaley Bridge. This grant was accepted on 19 September 2019 and work was taking place with

High Peak Borough Council to ensure the appropriate allocation of capital expenditure.

RESOLVED that the Cabinet Member (1) note the action taken in respect of support loan funding pursuant to the urgent decision taken by the Executive Director Commissioning Communities and Policy on 7 August 2019;

(2) note the level of funding issued to date and confirm agreement to the receipt of the Section 31 grant from Government for £100,000 capital funding; and

(3) receive a final report, early in 2020, outlining the extent of disaster support and recovery activity.

10/19 TRENT VALLEY VISION – NATIONAL LOTTERY HERITAGE HORIZON AWARDS Joe Battye presented the report to seek approval for Derbyshire County Council, on behalf of the D2N2 (Derby, Derbyshire, Nottingham and Nottinghamshire) Local Enterprise Partnership (LEP) to submit an Expression of Interest to the National Lottery Heritage Fund (NLHF) for its Heritage Horizons Awards.

The NLHF was looking for projects that were transformative, innovative and collaborative and met its strategic priorities of ‘landscape and nature’ and ‘heritage at risk’. Projects needed to demonstrate clear and ambitious plans that would bring about positive changes and benefits for people, places and wider heritage. In order to bid for the Award, an Expression of Interest needed to be submitted to the NLHF by 11 October 2019; shortlisted projects would be notified by December 2019, inviting them to submit an application for development phase funding by August 2020.

The report went on to outline the Trent Valley Vision and the economic, social and environmental benefits it was estimated to bring to the area. It was also expected to become an attractive setting for high quality, new housing development with direct access to new and enhanced Green Infrastructure networks, building on the natural and cultural heritage, making the Valley a desirable location in which to live, work, play and invest.

The economic assessment, commissioned by Derbyshire County Council for the Derbyshire component of the Trent Valley only, identified that by 2050, the additional economic benefits of following a coordinated Vision, over an uncoordinated approach, could be £2.8 billion per year. There could also be an additional £80 million per year in social and environmental benefits. The returns on investing in a coordinated approach were likely to be even higher for the Trent Valley across a wider project area than Derbyshire.

The NLHF’s Heritage Horizons Awards appeared to perfectly align with the aspirations of the Trent Valley Vision and the monies available through the grant scheme would be sufficient to develop a comprehensive framework/

masterplan for the Trent Valley across Derbyshire, Leicester and Nottinghamshire; develop a delivery and management structure; and identify and contribute to the delivery of the Vision's first phase.

The minimum grant application was £5 million. The NLHF required a minimum of 10% match funding, which could be cash, non-cash contributions, volunteer time or a combination of all of these, however an application was likely to be considered more favourably the greater the level of match, particularly cash match.

The proposed project boundary included Derbyshire, Nottinghamshire and a small part of Leicestershire County Councils and the two city authorities of Derby and Nottingham and at least seven local authorities and the project would be over five to seven years.

The submission of an Expression of Interest at this stage would not formally commit the Council to pursuing a full application. If successful in being shortlisted, a firm match funding agreement would need to be negotiated and in place as part of the development phase application.

The Expression of Interest form had already been drafted by the Conservation, Heritage and Design Service ready for submission. If the NLHF selected the Trent Valley Vision, it would fund circa 90% of the development phase costs; likely to include at least one full time equivalent officer.

RESOLVED that the Cabinet Member approve that Derbyshire County Council submit, on behalf of the D2N2 (Derby, Derbyshire, Nottingham and Nottinghamshire) Local Enterprise Partnership, an expression of interest to the National Lottery Heritage Fund for its Heritage Horizons Awards.

11/19 **DELEGATED DECISION MAY-SEPTEMBER 2019** The report provided a summary of recent decisions taken by the Executive Director under delegated powers. Since 1 May 2019, three reports had been presented and approved with the agreement of Cabinet Member:

D2 China Partnership Agreement with Yixing City (approved 1 May 2019) Retrospective approval for the Cabinet Member – Economic Development and Regeneration to take part in a delegation to Yixing City in China between 23 -28 April 2019 with the purpose of agreeing and signing a memorandum of understanding between the Council, Derby City Council and Yixing Transport Industry Group/Haider Group. The intention was to explore joint working and potential investment in Low Carbon Transport and green tourism initiatives.

Supporting the Operational Costs for the Derby - Japanese School (approved 26 June 2019) Following the withdrawal of Derby College hosting the Derby Japanese School and subsequent negotiations between the school, TMUK and the Council, the School agreed to relocate to John Port Spencer Academy. As part of the discussions for hosting, the Council agreed that an

existing and long standing contribution to the host to help cover rental costs be transferred to Spencer Academy Trust as a gesture of ongoing commitment. The report approved an annual contribution of £5,000 to be paid from the Economic Regeneration budget.

MIPIM 2020 – Flight Booking (approved 19 July 2019) The report approved a funding envelope of £1,800 to support Council attendance at MIPIM (the world's leading conference and expo for property development and inward investment) in France between 9-12 March 2020. 2020 would mark the third year of Council representation in support of "Invest in Derbyshire" and working alongside partners in D2 (Derby and Derbyshire) as part of the Midlands Engine delegation. Early budget authorisation was required to book tickets for two delegates on the dedicated flight from Birmingham. Further preparations for the delegation were being arranged in partnership with Marketing Derby.

RESOLVED to note the decisions made under delegated powers since 1 May 2019 to present:

- a) D2 China Partnership Agreement with Yixing City;
- b) Supporting the Operational Costs for the Derby - Japanese School; and
- c) MIPIM 2020 – Flight Booking).

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Agenda Item No.4

DERBYSHIRE COUNTY COUNCIL

**MEETING OF CABINET MEMBER - ECONOMIC DEVELOPMENT AND
REGENERATION**

7 November 2019

Joint Report of the Executive Director - Economy, Transport and Environment
and the Director of Finance & ICT

BUDGET MONITORING 2019-20 – PERIOD 5

(1) **Purpose of Report** To provide the Cabinet Member with an update of the Revenue Budget position for 2019-20, up to the end of 31 August 2019 – Period 5.

(2) **Information and Analysis**

Forecast Summary

The net controllable budget for the Economic Development and Regeneration Portfolio is £0.701m.

The Revenue Budget Monitoring Statement, prepared at Period 5, indicates there is a projected year-end underspend of £0.152m.

The significant areas which make up this current projection are shown in the table below:

	Controllable Budget £m	Projected Outturn 2018-19 £m	Projected Over/(Under) Spend for year £m
Economic Development	0.629	0.444	(0.185)
Employment and Skills	0.000	0.075	0.075
Markham Vale	0.072	0.029	(0.043)
Coalite	0.000	0.001	0.001
Total	0.701	0.549	(0.152)

Key Variances

Economic Development underspend £0.185m

To ensure best use of public monies, all efforts are made to secure match funding where available and deliver interventions in partnership where possible to maximise value and impact. This has been particularly successful

in recent years with the leveraging of EU funding (notably European Regional Development Fund) which has been matched since 2015 with earmarked reserves, and reduced the burden on the revenue budget.

In addition, implementation of the revised 'enterprise and investment' function is continuing and recruitment has not been completed, resulting in some staffing underspends within the financial year. Also, business support interventions and investment/ trade promotion continue to be developed – as these are finalised and rolled out to businesses, the level of underspend will decrease.

Employment and Skills overspend £0.075m

The overspend is due to incurring salary costs that are not currently budgeted for and are pending rationalisation of the whole Economy and Regeneration Service structure.

Markham Vale Underspend £0.043m

The underspend is mainly due to a reduction in salary spend as relevant salaries are being charged to capital.

Budget Savings

Over and above staffing budget reductions, there were no additional reductions allocated to this portfolio for the year.

Risks

The impact of Brexit on the demand for services from the Economy and Regeneration portfolio is not yet known. Partnership working to support Brexit preparedness is well under way but it is possible that a departure from the EU could increase demand for business support, business relief, export/ trade support over the short to medium term. This could potentially have a significant impact on staffing and other resources, not just for the Council, but its partners also. The impact, therefore, on the portfolio's forecast outturn position reported in the Forecast Summary is not yet known.

Earmarked Reserves

Earmarked Reserves relating to this portfolio, totalling £0.832m, are currently held to support future, planned expenditure. Details of these reserves are shown below:

Economic Development and Regeneration	Amount £m
DEP D2 Inward Investment	0.033
Skills Training	0.101
Markham Vale Economic Impact Assessment	0.100
D2N2 Demand Stimulation	0.100

Markham Vale Environment Centre Extension	0.114
D2 Growth Fund	0.200
D2EE Low Carbon Project	0.067
D2 Business Development	0.053
LEADER Project	0.023
D2N2 Digital Growth	0.041
Total Earmarked Reserves	0.832

(3) **Financial Considerations** As detailed in the report.

Other Considerations

In preparing this report the relevance of the following factors has been considered: legal, prevention of crime and disorder, equality and diversity, human resources, environmental, health, property, social value and transport considerations.

(4) **Key Decision** No.

(5) **Call-In** Is it required that call-in be waived in respect of the decisions proposed in the report? No.

(6) **Background Papers** Held on file within the Economy, Transport and Environment Department.

(7) **OFFICER'S RECOMMENDATION** That the Cabinet Member notes the report.

Mike Ashworth
Executive Director – Economy,
Transport and Environment

Peter Handford
Director of Finance
& ICT

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DERBYSHIRE COUNTY COUNCIL

**CABINET MEMBER MEETING – ECONOMIC DEVELOPMENT AND
REGENERATION**

7 November 2019

Report of the Executive Director – Economy, Transport and Environment

TOYOTA CITY PARTNERSHIP UPDATE

(1) **Purpose of Report** To provide a half yearly update on the work and progress of Toyota City Partnership Development Board (TCPDB) against the approved Action Plan, 2019 -20.

(2) **Information and Analysis**

Toyota City Partnership

During the 20th anniversary of the relationship between Toyota City and the three councils, Derbyshire County Council, Derby City Council and South Derbyshire District Council, the TCPDB was established. The TCPDB brought new partners into the international relationship with Toyota City, including further education (FE) colleges, the University of Derby, East Midlands Chamber of Commerce, Marketing Derby and Marketing Peak District and Derbyshire, the National Forest and Toyota Manufacturing UK (TMUK). The TCPDB seeks to maximise the opportunities for local people and organisations to collaborate with partners specifically in Toyota City but also Japan in general, across five themes: education, culture, the environment, the economy and sport.

The five year action plan began in 2018 and sets out planned work across each of five themes. This report provides an update on current progress.

Economy

Most of the activity is scheduled to be undertaken in the second half of this year when representatives from TCPDB will promote Derbyshire businesses at a Business Convention in Toyota City. Preparations for this event are well underway.

On 10 October 2019, representatives from over 50 businesses attended an “Exporting to Japan” event organised by Derbyshire Economic Partnership (DEP), in partnership with the Department for International Trade. The focus of the event was on practical support for UK and Derbyshire businesses exporting to Japan and to publicise the support available from the various sources, including the County Council.

The delegates heard from an array of speakers, including Steve Crane, CEO of Business Link Japan; Sharon McCarthy and Ian Harrison from the Department of International Trade; Rob Holmes from Nasmyth Group and Rob Gorton from Toyota Manufacturing UK.

A video showcasing three Derbyshire businesses at different stages of their Japanese exporting journey was featured, along with the opportunity for delegates to attend workshops on E-commerce and the successful freighting of goods to Japan.

The feedback from delegates was very positive with many highlighting that the culture and etiquette insight was useful, as well as the practical tips of exporting to Japan. Many commented that more and similar events were required for other trade markets.

Education

The relationship between the Universities of Derby and Chukyo have been further cemented through a memorandum of understanding signed by both Vice-Chancellors. The object of mutual collaboration is to extend student experience, to develop joint research programmes and to develop joint programmes for post graduate study. The first joint PhD research will be in the area of 'nature connectedness' which links with the environmental project proposal.

The Toyota City Junior High School pupil exchange took place in September with 27 pupils aged 14/15 years visiting Derbyshire. Burton and South Derbyshire College provided leadership and oversight of the organisation of both home stay and programme and the project was judged to be a success by all participants. The two school visits were to Pingle Academy and John Port Spencer Academy; both schools are interested in a full exchange next year with Derbyshire pupils going to Toyota City.

The Derby-Japanese School has been renamed the Derbyshire-Japanese School following the longstanding support from the County Council and has now relocated to John Port Spencer Academy in Etwall where a ceremony was held on 12 October, 2019. Over 100 students attend the school on Saturdays and they come from 19 Japanese companies, mainly in the East Midlands. Marketing Derby has commented that the school massively supports Japanese inward investment and now has strong links with a Derbyshire school, the University of Derby and Burton and South Derbyshire College.

Culture

The Japanese Embassy in the UK is promoting a Japanese Season of Culture in the UK between the Rugby World Cup 2019 in Japan and the Olympics/Paralympics in 2020. In March 2019, representatives of TCPDB

Ext: 38496

visited the Embassy with a proposal to run a Season of Japanese Culture in Derbyshire and Derby which was warmly received.

Likewise, the interest in Derbyshire and Derby has been lively. The Season was opened in Derbyshire/Derby by Ambassador Tsuruoka at the Derby museum showing Japanese woodblock prints on loan from the Ashmolean museum. The local programme continues to grow and has enabled the promotion of local events, including an art installation at Belper North Mill, in the national programme.

The TCPDB had a stall at Chatsworth Country Fair for the second year running for three days in late August/early September 2019. This stall promotes Japanese culture and the relationship between Derbyshire and Toyota City. Feedback from visitors was very positive, with many people learning about the relationship for the first time. Over 2,500 postcards promoting the Season of Japanese Culture in Derbyshire were distributed.

A Derbyshire-Japan Society is being formed with over a hundred people already signed up. The aim of the Society is to promote cultural experience, foster friendship between Derbyshire and Toyota City people and generate more 'grass root' opportunities.

Toyota City Council is organising a home stay for members of Derby Hot House saxophone orchestra to visit schools in the city when they travel to Japan to play outside the Olympic Stadium.

Environment

Toyota City is an environmental champion in Japan through its Ecoful Town project and the TCPDB believes much could be learned from Toyota City to inform best practice here. A project proposal is being developed, with the National Forest Company taking the lead, to create a research project on sustainable work and lifestyles based in Toyota City. The intention is to make links with the nature connectedness research in Chukyo University.

It is an ambition of the TCPDB to send a colleague to live and work in Toyota City to both work on a specific project and promote other TCPDB collaborations. A small team will work on this project proposal before it is submitted to Toyota City for consideration.

As part of the Season of Culture, the TCPDB is helping the National Forest Company to develop a Japanese theme in the next Timber festival.

As part of the Japanese Season of Culture, Japanese businesses have gifted Sakura Cherry trees to the UK. Sixty three schools in Derbyshire made successful applications for a tree and a further 100 trees will be divided between Shipley Park, Besses Recreation Park in Derby and Swadlincote. The trees will arrive in November 2020.

Sport

The TCPDB ran a small campaign to create links between the Rugby World Cup 2019 in Toyota City and Rugby teams in Derby/Derbyshire. Photos of Mayor Ota's 'Try for All' banner with local teams of all ages was given to Toyota City, along with team shirts and a signed England Rugby ball. These gifts have been used in a public exhibition at Toyota City during the Rugby World Cup.

The TCPDB continues to find Olympians and Paralympians to become linked with Toyota City during the games. The Women's football team GB will invite Mayor Ota to watch a training session and other athletes, when they qualify, are prepared to visit Toyota City.

(3) **Financial Considerations** Derbyshire County Council's contribution to the work of the TCPDB is contained within the Economy and Regeneration budget. Spending on this programme has been kept to a minimum and, in the last six months, is in the region of £1,000. In the next six months, the visit to Japan has a budget allocation of up to £6,000.

(4) **Environmental Considerations** International relationships, particularly regarding tourism, create an opportunity to discuss environmental concerns with international partners.

Other Considerations

In preparing this report the relevance of the following factors has been considered: legal, prevention of crime and disorder, equality and diversity, human resources, health, property, social value and transport considerations.

(5) **Key Decision** No.

(6) **Call-In** Is it required that call-in be waived in respect of the decisions proposed in the report? No.

(7) **Background Papers** Held on file within the Economy, Transport and Environment Department.

(8) **OFFICER'S RECOMMENDATION** That the Cabinet Member notes progress on the Toyota City Partnership Development Board's action plan for 2019-20 and receives further updates on a six monthly basis.

Mike Ashworth
Executive Director – Economy, Transport and Environment

Agenda Item No.5 (b)

DERBYSHIRE COUNTY COUNCIL

**MEETING OF CABINET MEMBER - ECONOMIC DEVELOPMENT AND
REGENERATION**

7 November 2019

Report of the Executive Director Economy, Transport and Environment

**OFFICE FOR LOW EMISSION VEHICLES – ON-STREET RESIDENTIAL
CHARGEPOINT SCHEME**

(1) **Purpose of Report** To seek the Cabinet Member's approval to accept grant funding from the Office For Low Emission Vehicles (OLEV), with regards to its On-Street Residential Chargepoint Scheme and to approve the use of the D2N2 (Derby, Derbyshire, Nottingham and Nottinghamshire) Concession Delivery Agreement should the application to OLEV be successful.

(2) **Information and Analysis**

Background

Following a discussion at the Environmental Sustainability Group (ESG) meeting on 13 June 2019, Derbyshire County Council has submitted an application to OLEV for grant funding (75%), - to be matched (25%) by the Concessionaire, BP Chargemaster - to install 24 dual, fast EV chargepoints in the Derbyshire Dales District Council (DDDC) and High Peak Borough Council (HPBC) local authority areas. The 24 units will be located in seven car parks owned by the district authorities, situated in close proximity to residential areas which lack off-street car parking. These locations are detailed below:

High Peak Borough Council

1. South Street, Buxton
2. Edward Street, Glossop
3. Parking on Victoria Park Road (adj shops), Buxton
4. Anchor Fold, Chapel-en-le-Frith

Derbyshire Dales District Council

5. Shawcroft car park, Ashbourne
6. Station Yard, Matlock Bath (near Railway station)
7. Edgefold Road, Matlock.

Benefits

Primary benefits include providing electric vehicle charging provision for residents in these localities who do not have access to off-street car parking. This could enable residents to make the switch to electric vehicles, benefitting both themselves through cost savings (fuel, maintenance, road tax, etc) and contributing to improved local, regional and national air quality standards.

If successful, the project will contribute to reduced CO2 emissions. This is fully in line with the Council's ambition to achieve net zero CO2 emissions by 2050, as part of its Climate Change and Carbon Reduction Manifesto which was launched earlier this year. It also forms part of the Council's Low Emission Vehicle Infrastructure Strategy which feeds into the overarching Environment and Climate Change Framework.

Timescales and Governance

The proposed car parks detailed have been identified as suitable for development of LEV infrastructure through active discussion with both HPBC and DDDC. Comprehensive assessments have been undertaken by the Concessionaire, BP Chargemaster, to confirm suitability, in particular with regards connectivity to the appropriate networks controlled by the District Network Operators (DNO's), Western Power and Electricity North West.

A first draft application was submitted to the Energy Savings Trust (EST) on 3 October 2019 for comment and feedback. The EST is overseeing applications on behalf of OLEV. Once the EST confirms its approval of the application it will be presented to the OLEV by the end of October 2019, with results of whether the application has been successful or not expected in November 2019. If successful, the Council will then look to use the D2N2 Concession Delivery Agreement and engage with BP Chargemaster from November/December 2019 onwards.

Full installation of the electric vehicle charge points is to be completed by end of March 2020 and on-going management of the project, if successful, will be by the ESG.

Risks

It is anticipated that successful local authorities will receive payment within approximately 25 working days on completion of the project. The Concessionaire, BP Chargemaster, has agreed to request 100% payment only on completion and commissioning of all installations, with payment terms of 30 days. There is, therefore, a risk that the Council will not have received payment in full from OLEV before it will be required to pay the Concessionaire.

The Council is also required to make appropriate arrangements with the Concessionaire to collect and submit data from each installation on a quarterly basis and in arrears. Failure to comply with this requirement may result in

OLEV reserving the right to require repayment of grant funding. The risk for this is considered to be extremely low.

Appropriate host license agreements signed between the Concessionaire, BP Chargemaster, and HPBC and DDDC, will be entered into, should the application be successful. These agreements will remove any risk or liability on Derbyshire County Council in terms of damage to land, cost over-run, etc.

(3) **Financial Considerations** There are no costs associated with using the D2N2 Concession Delivery Agreement. All costs will be met from the successful grant funding bid from OLEV and the 25% contribution from BP Chargemaster.

The grant funding application is to be capped at £100,000, although there is some flexibility in this for larger county councils such as Derbyshire. It is therefore expected this application will be above this amount, although full, accurate costings are not yet available and are unlikely to be ready for the actual submission. Therefore, best estimate based on costings from similar installations from Nottingham City, will be used in the first instance.

Based on best estimate average costings, it is considered the total value of the application will be approximately £241,500 - less BP Chargemaster's 25% contribution of £63,500. This will mean an application to OLEV for approx. £183,000. Accurate costings will be available once full assessments and discussions with both DNOs have been finalised. These are expected by the end of October 2019.

All revenues received from these installations will be collected and held by the Concessionaire. On this occasion, given this is the first time a joint approach of the nature has been undertaken, the Council and its partners agree to waive any claim to revenue in return for the 25% match funding provision, as detailed earlier in this report. This approach may be reviewed/ amended if similar opportunities present themselves at a future date.

(4) **Legal Considerations** Should the application be successful, the Director of Legal Services will advise in relation to the agreements between the Concessionaire, BP Chargemaster, HPPC, DDDC and the County Council.

(5) **Human Resources Considerations** Should the application be successful, grant funding will be administered by Derbyshire County Council via the Sustainable Travel Team, who will also project manage the whole process.

Other Considerations

In preparing this report the relevance of the following factors has been considered: prevention of crime and disorder, equality and diversity, environmental, health, property, social value and transport considerations.

(6) **Key Decision** No.

(7) **Call-in** Is it required that call-in be waived in respect of the decisions proposed in the report? No.

(8) **Background Papers** Held on file within the Economy, Transport and Environment Department.

(9) **OFFICER'S RECOMMENDATIONS** That the Cabinet Member approves:

9.1 Acceptance of this grant from the Office for Low Emission Vehicles as detailed in the report, should the application be successful.

9.2 The use of the D2N2 (Derby, Derbyshire, Nottingham and Nottinghamshire) Concession Delivery Agreement.

Mike Ashworth
Executive Director - Economy, Transport and Environment